GreenCape Job Opportunity

Waste Economy Programme: Analyst

## About GreenCape

GreenCape is a non-profit organisation that supports the development of the green economy – one that is low carbon, resource efficient and socially inclusive - in the Western Cape, South Africa. We assist green technology businesses and investors focusing on green technologies and services to remove barriers to investment and growth. For more details on GreenCape, see www.greencape.co.za.

GreenCape’s waste economy programme is focused on supporting the development of a thriving, legally compliant and labour absorptive secondary materials industry in the Western Cape. The secondary material value chain is to be based on investments in those components that are economically viable and contribute to a low-carbon economy.

We are currently seeking to employ an **Analyst for the Waste Sector** that will engage with the private sector, government and academia in understanding the drivers and barriers to growing the Western Cape waste economy.

## Job Description

The Waste Economy Programme has identified several opportunities in the plastic, electronic and organic waste sectors. The general responsibilities of the waste analyst will be to:

* Work as part of the Waste Economy team, reporting to the Programme Manager.
* Provide technical expertise to the projects and activities undertaken by the team.
* Project manage both internal and external projects.
* Understand the wider South African waste landscape
* Interact with high level government and industry leaders.
* Present current work and findings to government, industry or the public (e.g. through speaking at conferences).
* Provide oral and written feedback on work done as required
* The work may require some travel within the Western Cape and possibly to meetings elsewhere in the country.

The specific responsibility of the analyst will be:

* Analyse waste diversion opportunities in the target sectors and develop strategies and interventions to enable the growth of sectors that can utilise secondary resources. An initial focus on organic waste is expected.
* Provide advice to government to formulate waste diversion policies and strategies.
* Provide advice to industry for the uptake of secondary material (primary and/or secondary markets) / investment in alternative treatment technologies
* Assistance with stakeholder engagement, analysis and delivery of the Western Cape Industrial Symbiosis Programme may also be required.

## Required Skills and Experience

Education: Tertiary degree in Engineering, Environmental Management/Science, Economics, Development Planning, or any development related field that would provide a good foundation in waste management or project management

Experience: This position is targeted at candidates with at least three years working experience in the waste management or related sectors. However, it would be preferred if candidates have more working experience and in particular experience in managing projects. Recent graduates and postgraduates may also apply and will be evaluated on relevant knowledge, experience and potential.

The following will be an advantage:

* Knowledge and experience in working in waste management (solid waste or wastewater)
* Knowledge of waste value chains
* Knowledge and experience in South African law, particularly the specific environmental management acts (NEMA, NEMWA, NWA, etc)
* Understanding of municipal/governmental procedures/policy and legislation
* Experience in partnership building and management of multiple stakeholders

The following are the general requirements for all the applicants:

* Able to rapidly develop knowledge in new and disparate fields, primarily through self-teaching
* Ability to work as an individual, as well as in a team
* Committed to professional development
* Confident and able to communicate well with people at different levels in organisations
* Excellent communication skills, including report writing and presentation skills
* Excellent work ethic, organisational skills and time management
* Valid Code B (or equivalent) driver’s licence
* South African resident or in possession of valid work permit

## Contract length and remuneration

The position is a full-time and is initially available as a contract until the end of March 2018, with the potential to be renewed subject to performance and the availability of funding.

Remuneration will be market-related, with recognition that GreenCape is a not-for-profit organisation. Offers made will take qualifications, experience and level of responsibility into account.

## Application details

Applications and queries can be submitted via email to jobs@greencape.co.za. The deadline for the application is 09h00, Monday 17 July 2017.

Interviews will be held in the weeks of 17 July and 24 July, the successful candidate would start ideally on 1 August 2017 or as soon as possible thereafter.

Applications should include:

* A detailed CV
* Copies of academic transcripts
* A letter of motivation indicating what motivated you to apply for the role, e.g:
  + What the candidate feels he/she brings to the role that would make him/her a suitable (and the preferred) candidate;
  + An indication of salary expectations;
  + An indication of when the candidate would be available to commence work.
* Proof of eligibility to work in South Africa (copy SA ID or work permit)

Only candidates who are shortlisted for interviews will be contacted. Candidates who have not heard from GreenCape by 7 August 2017 should consider their application unsuccessful.

Please note that, GreenCape reserves the right to not appoint to these positions or to change the role in response to applicant abilities and interests. Employment equity will be a consideration in the selection of candidates.